



DEPARTMENT OF
PLANT SCIENCE &
LANDSCAPE ARCHITECTURE

**University of Maryland Landscape Architecture
BLA
REVIEW PROCESS
Studio Placement Review Process for Fall 2017**

For best consideration, portfolios **must be emailed** to Diana Cortez, dcortez@umd.edu, by 5pm COB on Wednesday, April 19th, 2017. **Students will NOT make an oral presentation of their portfolio.**

The Studio Placement Review is a competitive process.

NOTE: If you are applying to the Landscape Architecture undergraduate program via this process and are not currently a University of Maryland Student, please understand that you must simultaneously apply and be admitted to the University of Maryland. You must apply for transfer admission through the Office of Undergraduate Admissions. For more information, please visit <http://www.admissions.umd.edu/>.

All questions related to the Review Process may be directed to Diana Cortez via email at dcortez@umd.edu.



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**University of Maryland Landscape Architecture
BLA
STUDIO PLACEMENT REVIEW PROCESS**

For best consideration, portfolios **must be emailed** to Diana Cortez, dcortez@umd.edu, by 5pm COB on Wednesday, April 19th, 2017. **Students will NOT make an oral presentation of their portfolio.**

TRANSCRIPTS (Do not include in portfolio)

Submit transcripts from the University of Maryland. This may be an unofficial copy and may be from TESTUDO so as to include the Spring 2017 courses that you are currently registered for. Please be sure to include your name and UID number on your transcripts.

For transfer students who met the **Priority Application Deadline** and who have received a decision of admission mid-April, please submit official transcripts from all previous and current institutions.

For transfer students who did not meet **Priority Application Deadline** please contact Diana Cortez.

All supporting documentation must be received by Wednesday, April 19th, 2017, 5:00pm COB for best consideration.

APPLICATION FORM

Place one copy in the first page of your portfolio.

PORTFOLIO

Please see detailed list of portfolio requirements on the following page.

ESSAY (Include in portfolio)

A **maximum** one-page letter, addressed to the Landscape Architecture Faculty. The letter must clearly and concisely state your reasons for wanting to be in the landscape architecture program.

RESUME (Include in portfolio)

LETTER OF CIRCUMSTANCE (OPTIONAL)

You may submit an additional statement that describes any extenuating circumstance relevant to your application. For example, if you have not met a satisfactory grade in a previous course and feel there are extenuating circumstances involved, you should use this opportunity to explain in more detail.



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**University of Maryland Landscape Architecture
BLA
PORTFOLIO
Studio Placement Review Process
Fall 2017**

Portfolio Requirements –**Only digital submissions will be accepted.** For best consideration, portfolios **must be emailed** to Diana Cortez, dcortez@umd.edu, by 5pm COB on Wednesday, April 19th, 2017. **Students will NOT make an oral presentation of their portfolio.**

The first page of your portfolio should be a copy of the application form. **It is essential that your portfolio have a COPY of your Application Form when submitted.** Please place your University Identification Number (UID) in the front cover.

NOTE: Your portfolio/application will NOT be evaluated if it is not presented in this exact manner.

Your portfolio must be in the order outlined below:

- Copy of Application Form
- **Letter of Application** to the landscape architecture program:
 - Each student must write a **maximum** one-page letter single spaced, addressed to the Landscape Architecture Faculty. The letter must clearly and concisely state your reasons for wanting to be in the landscape architecture program.

Specified Drawings

- A human hand or foot with attention paid to composition, framing and context. This drawing is required to be made from life. Drawings made from photographs are not permitted. Pencil, shade, and shadow.
- An elevation drawing of a green pepper cut in half from top to bottom showing the interior of the pepper. This drawing is required to be made from life. Drawings made from photographs are not permitted. Pencil, shade, and shadow.
- LARC 120 drawings or examples from other graphic courses.
- If you have not taken LARC 120 you may submit other work that shows your drawing, graphics skills (line work, shading, color rendering, etc.).

Optional additional material that may be included for review:

- Examples of work from your Personal Sketchbook or Graphic Diary
- Drawings, photographs, paintings, sculpture, or models created outside of required courses demonstrating your creative talent.
- Samples of writing and text/graphic layout
- Letter of circumstance (optional) - You may submit an additional statement that describes any extenuating circumstance relevant to your application.

Digital Portfolio type:

The portfolio page size can be any size but must not exceed an area dimension of 11"x17". Files must be pdf.



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Notification:

Notice to students will be sent by April 21, 2017 and dependent on the successful completion of courses from the spring, 2017 semester.

University of Maryland Landscape Architecture

BLA

APPLICATION FORM

Studio Placement Review Process

Fall 2017

Application form due by Wednesday, April 19, 2017, 5 pm.

Name: **Major:**

UID: **Email:**

Permanent Address:

City: **State:** **Zip Code:**

Campus/Local Address:

City: **State:** **Zip Code:**

Phone (Permanent): **Phone (Campus):**

Are you presently a student at the University of Maryland? Yes No

Do you have transfer credit on your UMD transcript? (This does not include AP credit) Yes No

Educational Institutions

<p>List all educations institutions attended (secondary schools, university, professional schools) in order of attendance since graduation from high school. Do not omit any institution where you have been a student; include the University of Maryland.</p> <p>Institution:</p>							
Location:		Dates of		Credit		GPA:	



DEPARTMENT OF
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		Attendance:		Hours:			
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Institution:							
Location:		Dates of Attendance:		Credit Hours:		GPA:	

Institution:							
Location:		Dates of Attendance:		Credit Hours:		GPA:	

Signature of Applicant: _____ **Date:** _____